



## The Hindmarsh Hall

### Use of the Hall for Children's Parties

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We are delighted that you chose to use our hall for your child's party. May we please make you aware of the following details?

- It is your responsibility to ensure that all children are supervised at all times throughout the building, in particular children should not use the lift unaccompanied or go into the kitchen.
- Organisers should be aware that the front doors open directly onto the street and also be aware that children might leave the building un-noticed.
- Glitter, indoor fireworks and naked flames including candles are not permitted in the Hall. An exception is made for birthday cake candles.
- Please sort waste and recycle appropriately. **TAKE ALL GLASS HOME WITH YOU.** There is no glass collection in Alnmouth
- Please leave the hall tidy as indicated in the hiring agreement.
- Please make sure all the lights are turned off before departure including those on the stairs, in the toilets and in the corridor.
- Please remember to lock the hall doors after use and return the key to the key safe.

We do hope you have a successful and fun party.

Hindmarsh Hall

June 2024