



The Hindmarsh Hall

Use of the Hall for Children's Parties

All aspects of this document must be adhered to in addition to the conditions as set out in "Standard Conditions of Hire Document"

We are delighted that you chose to use our hall for your child's party. May we please make you aware of the following details?

- It is your responsibility to ensure that all children are supervised at all times throughout the building, in particular children should not use the lift unaccompanied or go into the kitchen.
- Organisers should be aware that the front doors open directly onto the street and also be aware that children might leave the building un-noticed.
- Glitter, indoor fireworks and naked flames including candles are not permitted in the Hall. An exception is made for birthday cake candles.
- Please sort waste and recycle appropriately. TAKE ALL GLASS HOME WITH YOU. There is no glass collection in Alnmouth
- Please leave the hall tidy as indicated in the hiring agreement.
- Please make sure all the lights are turned off before departure including those on the stairs, in the toilets and in the lower corridor.
- Please remember to lock the hall doors after use and return the key to the key safe.
We do hope you have a successful and fun party.

Adopted May 2026

Review May 2027